

Research assistant

The department seeks to fill the position of a research assistant for a period of two years. The research assistant will work on the 'UNIKE' project (Universities in the Knowledge Economy), devoting about half their time to developing the project's communications and media presence and the other half to supporting the Project Coordinator, Professor Susan Wright's development and coordination of the project's research. The position is based at the Department of Education (DPU), AU in Copenhagen.

Responsibilities

Your tasks will include

- Assisting the Project Manager of UNIKE (EU Marie-Curie ITN Project) in communication matters e.g. creating a dissemination and outreach plan, writing newsletters, website administration, Twitter feeds writing and designing the UNIKE Workshop reports (EU deliverables), designing the UNIKE notes on Doctoral Education (EU deliverables), facilitating fellows' internal networking by using Blackboard or any other suitable software system, assisting fellows in producing written and video material for the websites, newspaper articles, blogs and presentations as Marie Curie ambassadors (EU deliverables), developing a network of international media outlets and networking with the partner institutions on placing articles in their national media.
- Assisting the Project Coordinator, Prof. Susan Wright, in organizing a training winter school in winter 2015 (EU Deliverable); planning and organizing a series of workshops on early stage researchers' mobility, culminating in a policy briefing in Brussels in 2015-16; and in organizing and running the final, major UNIKE conference in 2016 (EU deliverable).
- Assisting the professor in charge with the academic development of the project by conducting literature searches on key topics (e.g. the Knowledge Economy, University reforms in Europe and the Asia-Pacific Rim, university organization and management); transcribing interviews and data analysis, producing synopses and bibliographies, and assisting in the writing of articles and book chapters (EU deliverables).

Competency profile (required)

- Master Degree in Social Science or related fields
- Excellent IT skills
- Knowledge of Typo 3 or other web content management platforms
- Knowledge of desktop publishing software
- Excellent communication skills
- Excellent written and spoken English
- Capable of working on own initiative and as a member of a team

Desirable competences

- Experience in research projects including writing and editing articles
- Experience with university administration
- Knowledge about University Reforms in Europe and the Asia-Pacific Rim is a surplus

- Experience with user-friendly communication of academic subjects
- Journalistic experience with writing articles and newsletters
- Experience with web-based communication

We offer

We offer a part-time job (26,5 hours per week) starting as soon as possible after the 8th of June 2015.

The project, Universities in the Knowledge Economy, UNIKE (www.unike.au.dk) is a four year collaborative research funded by the European Union, FP7 – Marie Curie Actions and is investigating the dynamic relationships between universities and knowledge economies in Europe and in the Asia-Pacific Rim.

The Department of Education at Aarhus University is the largest centre for research and teaching in the fields of education, didactics and learning in Denmark, with approximately 250 full-time researchers, including 80 PhD students, and approximately 5000 Bachelor and Master degree students.

The department's activities are characterised by a high degree of interdisciplinary and close interaction with society, including businesses, organisations, government agencies and institutions, both in Denmark and abroad. **For more information on the department's research and educational profile, please visit:** <http://edu.au.dk/en/>.

Further information

For further information about the position, please contact Professor Susan Wright, e-mail: suwr@edu.au.dk.

Candidates who have been selected for interview will be informed on 1 June and the interviews will be held on 2 June 2015.