

V. Application procedure for post-doctoral projects



Application procedure for post-doctoral projects

The deadline for applications is **Sunday 3 February 2013 at 17:00 CET**. Applications should be sent to **UNIKE@au.dk**

Applicants should send the following:

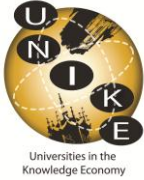
- A. A statement of your interest in UNIKE and what you would contribute to the UNIKE project as a whole, including your most relevant previous experience and any specific skills required by the individual project.
- B. 5-page project proposal for the post-doctoral project
- C. Curriculum Vitae and a statement that you meet the EU definition of a post-doctoral researcher (see below)
- D. List of publications
- E. Scanned copies of your academic transcripts and degree certificates (with authorised translations into English if they are in another language).
- F. Example of written work in English (optional)
- G. Visa status for the relevant country and a statement that you meet the EU mobility requirements (see below).
- H. Two academic references, stating the nature of their relationship with you and testifying to your academic abilities and personal attributes

The documents should be in the format pdf or odf. Please title each of the files in your application with the appropriate letter and your name (e.g. A_Astrid_Cermak, B_Astrid_Cermak, C_Astrid_Cermak, ...)

Selection criteria

Applicants are asked to demonstrate the following in their application and in an interview:

1. A doctoral degree in a relevant discipline
2. Thorough theoretical and substantive grounding in relevant subjects and ability and courage for innovative thinking
3. Ability and commitment to publish and disseminate research work.
4. Ability to work independently and organise yourself and your work.
5. Ability to work with other people (with supervisor and in groups)
6. Competence in written and spoken English
7. Good communication skills, both written and oral.
8. Other specific knowledge, skills and aptitudes included in the relevant project description.



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Any offer of a position will be conditional on the applicant providing evidence that they meet the language proficiency requirements of the university where they will be employed.

The selection procedure makes a conscious effort to give equal consideration to applicants of either gender and any sexuality, and to treat equally candidates of any ethnicity or religion and from anywhere in the world.

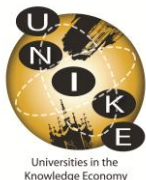
EU requirements

Applicants for post-doctoral positions must have been awarded a PhD degree and, from the date when they obtained a degree which entitled them to embark on a doctorate, up to the time of their recruitment to this position, must have more than four years' but less than five years' full-time equivalent research experience.

At the time of their recruitment, researchers must not have resided or carried out their main activity (work, studies etc) in the country of the recruiting institution for more than 12 months in the last 3 years. This does not include compulsory national service, short holidays, or work for an international organisation.

Job description

1. Undertake an independent research project, with academic supervision, including a secondment and/or research visits to associated partners, as agreed in a detailed 'Individual scientific, training and career plan', which is to be written within 6 months of the commencement of the appointment .
2. Complete the research project in two years.
3. Gain management experience by undertaking a UNIKE-wide role as detailed in the relevant project description (averaging one day per week).
4. Attend and participate in all the UNIKE workshops, summer/winter schools and conferences that are held during your period of employment, help organise one of these events, and give a presentation at a minimum of one of these events.
5. Contribute to the formation and activities of a work package team led by the post/doctoral researchers by participating in webinars, wikis etc (e.g. to discuss literature, interview associated partners with relevant knowledge, share research and fieldwork plans, comment on each others' draft chapters and papers).
6. Give a paper at one international conference and submit two articles to international peer reviewed journals. Contribute to a chapter in an edited volume resulting from the UNIKE project.
7. Disseminate research to a wide academic and general public by writing in other genres, including one individually or jointly written blog, one newspaper feature article and a multimedia release; by knowledge transfer in a form suited to a secondment partner where



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relevant (e.g. presentation, report, press release); and by presenting research results as a Marie Curie Ambassador to another university or school or the Erasmus Mundus Students and Alumni Association.

8. Other duties as specified in the relevant project description.

Remuneration

A post-doctoral researcher will be an employee of their university and will be given a full-time contract for two years.

The salary for a post-doctoral researcher is set in accordance within the regulations of the Marie Curie Initial Training Network within the European Commission's 7th Framework Programme and the labour laws of the relevant country.

In addition to the salary, funds have been allocated to cover the travel, accommodation and subsistence costs of attending UNIKE workshops and summer schools, including a 2-week summer school in New Zealand; and towards the costs of secondments and research visits to Associated Partners, including in the Asia-Pacific Rim.

Recruitment process

The UNIKE partners will use the above selection criteria to make a shortlist for each of the post-doctoral positions by the end of February 2013. Shortlisted candidates will be notified of the date for an interview during March (likely to be held electronically) and the names of the members of the interview panel. Selection decisions will be notified by the end of March. All candidates may request feedback on their application.

Starting date

Start dates are negotiable but the selected post-doctoral researchers must begin their contract at their university no later than the start of the academic year 2013.

Contacts

For enquiries about the overall UNIKE project, please contact UNIKE Administrator Astrid Cermak asce@dpu.dk or UNIKE Coordinator Professor Susan Wright suwr@dpu.dk

For enquiries about individual positions, please see the contacts given in each individual post-doctoral project description.