

IV. Application procedure for doctoral projects



Application procedure for doctoral projects

The deadline for applications is **Sunday 3 February 2013 at 17:00 CET**. Applications should be sent to **UNIKE@au.dk**

Applicants should send the following documents:

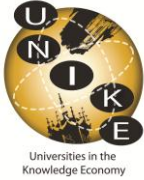
- A. A statement of your interest in UNIKE and what you would contribute to the UNIKE project as a whole, including your most relevant previous experience and any specific skills required by the relevant project(s).
- B. 5-page project proposal on your preferred doctoral project
- C. If relevant, an indication of interest in up to 3 other doctoral positions
- D. Curriculum Vitae and statement that you meet the EU definition of a doctoral researcher (see below)
- E. List of publications
- F. Scanned copies of your academic transcripts and degree certificates (with authorised translations into English if they are in another language).
- G. Example of written work in English (optional)
- H. Visa status for the relevant country and a statement that you meet the EU mobility requirements (see below).
- I. Two academic references, stating the nature of their relationship with you and testifying to your academic abilities and personal attributes

The documents should be in the format pdf or odf. Please title each of the files in your application with the appropriate letter and your name (e.g. A_ Astrid_Cermak, B_ Astrid_Cermak, C_ Astrid_Cermak, ...)

Selection criteria

Applicants are asked to demonstrate the following in their application and in an interview:

1. A degree that entitles you to embark on a doctorate in a relevant discipline
2. Thorough theoretical and substantive grounding in relevant subjects and ability and courage for innovative thinking
3. Ability to work independently and organise yourself and your work
4. Ability to work with other people (with supervisor and in groups)
5. Competence in written and spoken English
6. Good communication skills, both written and oral.
7. Other specific skills and aptitudes included in the relevant project description.



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Any offer of a position will be conditional on the applicant providing evidence that they meet the language proficiency requirements of the university where they are enrolling.

The selection procedure makes a conscious effort to give equal consideration to applicants of either gender and any sexuality, and to treat equally candidates of any ethnicity or religion and from anywhere in the world.

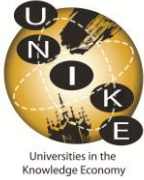
EU requirements

Applicants for doctoral positions must not yet have been awarded a PhD degree and, between the date when they obtained a degree which entitled them to embark on a doctorate and the date of their recruitment, they must have less than four years' full-time equivalent research experience.

At the time of their recruitment, researchers must not have resided or carried out their main activity (work, studies etc) in the country of the recruiting institution for more than 12 months in the last 3 years. This does not include compulsory national service, short holidays, or work for an international organisation.

Job description

1. Undertake an independent research project, with academic supervision, including a secondment and/or research visits to associated partners, as agreed in a detailed 'Individual scientific, training and career plan', which is to be written within 6 months of the commencement of the appointment .
2. Complete the host institution's doctoral training requirements and submit a thesis within three years.
3. Attend and participate in UNIKE's 3 workshops, 4 summer/winter schools and final conference, help organise one of these events, and give a presentation at a minimum of one of these events.
4. Contribute to the formation and activities of a work package team led by the post/doctoral researchers by participating in webinars, wikis etc (e.g. to discuss literature, interview associated partners with relevant knowledge, share research and fieldwork plans, comment on each others' draft chapters and papers).
5. Give papers at two international conferences and submit two articles to international peer reviewed journals. Contribute to a chapter in an edited volume resulting from the UNIKE project.
6. Disseminate research to a wide academic and general public by writing in other genres, including one individually or jointly written blog, one newspaper feature article and a multimedia release; by knowledge transfer in a form suited to a secondment partner where relevant (e.g. presentation, report, press release); and by presenting research results as a Marie Curie Ambassador to another university or school or the Erasmus Mundus Students and Alumni Association.



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7. Other duties as specified in the relevant project description.

Remuneration

Doctoral students will be employees of their university for the duration of their UNIKE doctorate and will be given a full-time contract for three years.

The salary for a doctoral position is set in accordance within the regulations of the Marie Curie Initial Training Network within the European Commission's 7th Framework Programme and the labour laws of the relevant country.

In addition to the salary, funds have been allocated to cover the travel, accommodation and subsistence costs of attending all UNIKE workshops and summer schools, including a 2-week summer school in New Zealand; and towards the costs of secondments and research visits to Associated Partners, including in the Asia-Pacific Rim.

Recruitment process

The UNIKE partners will make an initial shortlist for each of the positions in mid February. They will provide shortlisted candidates with feedback on the strengths and weaknesses of their application, offer them a contact if they wish to discuss their project further, and invite them to apply to the relevant university by 15 March. Candidates who were not shortlisted for their preferred position, but might be a strong applicant for another of the positions in which they have expressed an interest, will be invited to apply for that position by 15 March.

Candidates will also be notified of the date for an interview (mainly electronic) between 20 March and 14 April.

Successful candidates will be notified on 15 April and given one week to accept or decline the position. Runner-up candidates will be informed of their status on 15 April and informed whether a place is available within two weeks.

Starting date

The selected doctoral researchers must register at their university no later than the start of the academic year 2013.

Contacts

For enquiries about the overall UNIKE project, please contact UNIKE Administrator Astrid Cermak asce@dpu.dk or UNIKE Coordinator Professor Susan Wright suwr@dpu.dk

For enquiries about individual positions, please see the contacts given in each individual doctoral project description.